Trinity Church Pawtuxet
September 8 2026
Vestry Minutes

In Attendance:
Mother Susan Wrathall
Rob Duncanson- Senior Warden, Ann Walter- Treasurer, Ginny Simms- Secretary/Clerk
Class of 2026: Carol Deming,
Class of 2027: Vickie Ancona, Alyson Aharonian
Class of 2028: Cindy Castellone, Jeannette Hogan, Bob Whittaker

Absent: Vickie Ancona, Alyson Aharonian, Kevin Cliff

Meeting opened in prayer, led by Jeannette

Minutes (August 26) were sent ahead for review. Motion to accept the minutes (Carol), seconded (Rob), unanimously agreed.

Ginny shared a note from the Edgewood Food Pantry. Trinity donated 292.2 pounds of food last month.

Reports:

Priest-In-Charge: Mother Susan reported that she had positive responses regarding the reduction in Sunday service bulletin length. Instead of copying the BCP for the bulletin, parishioners are encouraged to use the prayer book in the pews. This initiative will reduce our paper usage by 100 sheets of paper/Sunday. It is all part of the Season of Creation Care initiated by the diocese. There will be an opportunity at a later time for parishioners to purchase a prayer book in memory or honor of an individual.

Invite Welcome Connect: Bob presented the proof of the mailing card that will be sent to 7 carrier routes in the Warwick/Cranston, Pawtuxet Village area. The only suggestions were that the website, phone number be added and that one of the pictures be swapped out with another of the church during the holidays. The cards will be scheduled to mail out sometime in November- after the election cycle. The cost from the company, All The Answers, was $1,115.83 for 2500 cards plus mailings. Mother Susan will apply for a grant to cover the costs.

Stewardship Campaign: Ginny reported that the stewardship team has met 4 times, have decided upon a theme: Together we grow in generosity and will be sending out 6 announcements over the upcoming weeks asking for Trinity members to share their stories of generosity. The team hopes to produce a small booklet of stories to give to parishioners at the annual meeting. The team plans to invite 4 individuals to speak at church about their stories. The vestry, as church leaders were asked to consider being one of the speakers.

Fundraising: No report given.

Nominating Team: Team consists of Rob, Carol, Kevin. Bob and Jeannette also volunteered. They will begin meeting soon.

The vestry received the 2025 financial audit report from Bill Caldwell. Motion to accept the report (Jeannette) seconded (Bob), unanimously agreed.

Mother Susan reported that the 2025 Safe Church audit was completed.

Mother Susan reported that the proof of insurance for the various tenants had been completed.

The vestry reviewed and agreed upon the leases renewing (12/31/2026) for the following: Dansereau Design Studios $450/month since 09/01/2026; Pawtuxet Village Association $100/month since 01/01/2024; Perspectives $900/month since 03/01/2025.

Senior Warden: Rob reported on the following:
Encore Fire Protection did an unsolicited inspection of the building. Estimate for repairs is $4,000. Property is waiting an itemized bill from them regarding items to correct and will have electrician review.

GRLA Project management is moving forward. The contract ending date has been changed to 12/31/2027. The check to engage the company has been sent. GRLA plans on repairing the gutters this fall and the masonry, spring 2027. Mother Susan reported that there is grant for $20K/year which can be used for 2026 and 2027. She checked with the church insurance and they will only cover if there is one precipitating event for the damage. Our current situation doesn't qualify.

Treasured Treasurer: Ann reported that Trinity is doing well. We have $6,977 net. We are still using the balance of the prior year surplus but that the non-pledge regular support has increased. Ann also noted that there is at least 12.7% of charitable contribution from Trinity that is not in the operational report. Motion to accept report (Carol), seconded (Rob), unanimously approved.

Upcoming Dates:

- Church school resumes- Sunday, September 13 @ 9:45am
- Blessing of the Animals- October 3 @ 1pm on the lawn
- RIAGO (Rhode Island American Guild Organists) having a master class at the church, October 17th 10:30-12:30 pm with a concert on Sunday, October 18th. TBD
- Lemongrass Fundraiser- November 1

Adjournment: Meeting adjourned by Ann reading from BCP (p.833).

Respectfully Submitted,
Ginny Simms

Next Regular Vestry Meeting: Tuesday, October 13, 2026 @ 5:30pm