

Trinity Church Pawtuxet
Vestry Meeting
August 11, 2026
Minutes

In Attendance:

Mother Susan Wrathall

Class of 2026: Ann Walter- Treasurer, Kevin Cliff, Carol Deming, Ginny Simms- Secretary/Clerk

Class of 2027: Rob Duncanson- Senior Warden, Vickie Ancona

Class of 2028: Bob Whittaker

Absent: Cindy Castellone, Alyson Aharonian, Jeannette Hogan

Meeting opened with evening prayer led by Carol

Minutes for June 2026 meeting reviewed. [July 2026 meeting was not held, so there are no minutes for that month.] Motion to approve June's minutes (Carol), seconded (Rob), unanimously passed.

Ginny reported on the correspondence: Two thank-you notes from Edgewood Food Pantry- June and July. Trinity donated 79.8 lbs of food in June and 148.4 lbs of food and 22 gallons of water and pet food in July. Received a thank-you from The Episcopal Church (New York) for our donation of \$203 Good Friday offering to the Church in Jerusalem. Received a thank-you note (via email and written) for Trinity's donation of \$500 to the Stillhouse Cove Remembrance Project.

Reports:

Junior Warden: Kevin Cliff reported that a new amplifier and speaker was evaluated and tested in the sanctuary. It has capacity and more, to meet our current needs.

Motion: \$550 to purchase the new amplifier and speaker. (Kevin), seconded (Bob), unanimously approved.

Senior Warden: Rob reported on the following:

- Encore fire contract is up for renewal. The property committee is looking into other vendors for this service as Encore is costly.
- Discussed the bathroom project renovations. A group from the vestry visited St. Barnabas and saw their renovations. Our "office" bathrooms (in the administration hallway) might need a fresh overhaul of paint, etc. The parish hall bathrooms need evaluation and a plan. The property committee and Mother Susan will continue gathering information, ie from plumbers, regarding cost. Possibility that the renovations may become part of the overall building repair project.
- Electrician returned to split the breaker load for the A/C in the nursery. No charge.
- GRLA Project Management. The finance committee recommended that the vestry go forward with having GRLA as property managers for the building envelop repair. It was recommended that the money from the Armbrust fund would be used for the management cost. Also, GRLA is amenable to changing the finish date of the contract to an open-ended date. Property committee waiting for the changed contract. As part of their management service GRLA,

oversees and provides three bids for each part of the plan for property committee to consider.

Motion: To approve the spending of \$17,500 to retain the services of GRLA Project Management with the monies coming from the remainder of the Armbrust fund (Rob), seconded (Carol), unanimously approved.

Priest-In-Charge: Mother Susan reported on the following:

- The decision regarding the flags in the sanctuary will be put on hold until the interior renovation of the sanctuary walls- at which time, the flags will come down and be assessed as to their condition.
- Bob Whittaker reported on a project that the Invite Welcome Connect team is exploring: a letter mailing to specific zip codes in Warwick and Cranston, welcoming our neighbors to come to Trinity.
- Ginny Simms reported on the Stewardship Team: they had their first meeting and are still working on a theme for this year as well as the plan. Also noted that this year's stewardship campaign needs to complement a potential 2027 capital campaign for the building repair.
 - A discussion was held regarding the idea of a separate fund for those who might want to give money in memory of a recent deceased member. This idea will be explored especially in light of the upcoming capital campaign.
- The date of the Lemon Grass fundraiser has been changed from September 13th to November 1st.
- Mother Susan is working with our tenant relations and list of compliance items (ex. Proof of insurance, Safe Church- where appropriate).

Motion: To extend the lease of Susan Dansereau Design Studio for 6 months @ \$450/month- July 1, 2026-December 31, 2026.(Carol), seconded (Kevin), unanimously agreed.

Treasurer: Ann Walter reported that Trinity had a \$1300 Net in June and a \$2500 Net in July. We are on track with our budget even though we have had some increase in maintenance bills. In answer to a question from the vestry- Trinity has 58 pledging units, with an average of 66 attendees on Sunday.

Motion: Motion to accept the treasurer's report as presented (Rob), seconded (Bob), unanimously approved.

Coming Up:

- August 15, 10am Requiem Eucharist for Jeanne Knowles
- August 23, 10 am. Renaming for Crikett Young
- August 30- Blessing of the Back Packs
- September 13- 9:45 am- Sunday School resumes.

Adjournment: Mother Susan dismissed us.

Respectfully Submitted,
Ginny Simms

Next Regular Vestry Meeting: Tuesday, September 8, 2026 @ 5:30pm