

Trinity Church Pawtuxet
Vestry Meeting
March 10, 2026
Minutes

In Attendance:

Mother Susan Wrathall

Class of 2026: Ann Water- Treasurer, Carol Deming, Ginny Simms- Secretary/Clerk

Class of 2027: Rob Duncanson- Senior Warden, Alyson Aharonian

Class of 2028: Jeannette Hogan

Absent: Kevin Cliff, Vickie Ancona, Cindy Castellone, Bob Whittaker

Meeting opened with Ann leading prayers from BCP

Minutes were sent ahead and reviewed. Motion to accept minutes (Ann), seconded (Carol) and unanimously agreed.

Correspondence: Ginny shared a thank-you note from Edgewood Food Pantry. Trinity gave 272.2 lbs of food this past month.

Reports:

Senior Warden: Rob reported on the following from property committee:

- Stained glass window repair is almost completed. Should be completed sometime next week.
- Still working with cleaning company regarding the different areas to be cleaned in the weekly schedule.
- Have new contract with dumpster company-New Republic- less expensive than before.
- Still receiving bids for administration wing-downstairs windows and A/C where needed.
- Light over organ installed.
- Locksmith- fixed door closures in administration building. Still waiting for parts for the front doors.
- Carjon came and performed preventative maintenance for HVAC
- Property committee is aware of the non-functioning sinks in both men's bathrooms as well as the poor condition of the facilities.

Priest-In-Charge: Mother Susan reported on the following:

- Vacancies: It was decided to not fill the two-year vacancy left by Frank Castellone. Rather wait until Nominating committee convenes for next year's slate. Also, determined that Senior Warden (and the Property committee) can handle any Jr. Warden responsibilities. If there is a need, he will mention to the vestry that he needs help.
- New Parish Administrator to start April 12th. She comes experienced, having served at four other parishes. She is expected to work 9 hours/week.

- Office computer repair is under way. If for some reason the computer cannot be totally repaired there is money available for a new one.
- Mother Susan asked for a **vestry member to be the fundraiser liaison**. There are 3 people who already said that they would help and be part of the fundraising team (Barbara Chartier, Nancy Dorsey, Marge O'Hara). Mother Susan said the target would be to raise \$2,500 (which is in the budget as expected revenue) and have two fundraisers for the year. The wreath sales- possibly expanding that sale to include something else? A fundraiser is a good way to increase the visibility of Trinity in the neighborhood.
- Dates:
 - Reminder that the Vestry Vision meeting will be Saturday, March 21st 9-1pm. Lunch included.
 - Triduum will be April 2, 3, 4th. All services @ 7pm. She is beginning to hand out roles for the storytelling during the 4/4 service.
 - May 3rd- Bishop's visit. Those who seek confirmation and reception into Episcopal church will do so at the time. There will be a reception for the bishop following the 10 am service.
 - April 12th- last official Sunday with our intern- Delight Bucko.
 - April 19th- reception for Delight Bucko. Mother Susan has ordered a parish gift to give her. The mentoring team will coordinate the reception.

Treasurer: Ann presented the Vestry Operational Report February 2026. She reported that Trinity is behind in the budget by \$3,280. She highlighted the following:

Revenue:

- We have 2 more pledging units bringing our total to 53 for this year.
- #40360-This report did not reflect the monies received for Ash Wednesday- one of the Holy Day offerings.
- We will have a Good Friday offering for the church in Jerusalem but that is not included in our revenue- we transmit the funds to the Jerusalem church.
- #40590 Balance from the prior year- that surplus is helping in balancing our budget.

Expenses:

- #51411 Compensation: SECA Reimbursement. (Self-employment Compensation Act). Per the Diocese, Trinity is obligated to pay this benefit to Mother Susan. Will be retroactive- she will receive reimbursement, starting from November 2024, throughout 2025. This new line item has January and February 2026 payment noted.
- #51421 Choir and Music- purchase of 80 new hymnals with monies from 2024 and 2025 talent show and the Diocese congregational development grant.
- #51430- Parish Administrator does not start until April 2026 so saving some money for the 1st quarter.
- #51471- Insurance was paid for the quarter. Insurance costs have increased.
- #51472- Natural Gas has also increased. Should have some relief with the warmer weather.
- #51476- Building maintenance- reflects the cost for the emergency new hot water heater.

- #51483- Snow removal. Ann calculated that we had a total of 66 inches of snow this season. Last season was 39 inches. Based on shoveling cost divided by the amount of snow, our snow removal person is quite reasonably priced. Plus he has gone above and beyond to ensure that our sidewalks are safe.

Motion to accept report (Carol), seconded (Rob), unanimously accepted.

Adjournment: Mother Susan adjourned the meeting with a blessing.

Respectfully Submitted,
Ginny Simms

Next Regular Vestry Meeting: Tuesday, April 14th @ 5:30 pm.