

Trinity Church Pawtuxet
Vestry Meeting
October 14, 2025
Minutes

In Attendance:

Mother Susan Wrathall

Class of 2025: Ann Walter-Treasurer, Bill Caldwell, Donna Tobin

Class of 2026: Kevin Cliff, Ginny Simms- Secretary/Clerk

Class of 2027: Rob Duncanson- Senior Warden, Vickie Ancona, Alyson Aharonian

Absent: Carol Deming

Leave of Absence: Frank Castellone

Pre-meeting: The vestry and Mother Susan walked around the front of the building assessing it as if they were “first time visitors” and wanting to be more welcoming and inviting. Items of note:

- Red front doors need to be up to date with interior push bar in case of emergency. Property committee will look at other historical buildings to see if there is a solution to maintain the historic aesthetic of the doors while being safe and compliant.
- Possible sign near stone steps to point to parish hall.
- Welcome sign to left of parish hall door.
- Inside the sanctuary- to remember that “liturgy starts at the door”.
 - Possibly tidy up the children’s worship corner with unified baskets, etc.
 - When mission collection times are completed, keep boxes in outreach room.

Meeting opened with prayer by Mother Susan

September minutes were accepted (Donna), seconded (Rob), and unanimously agreed as corrected: page 2, middle of page- should read Tom Hobin not “Tobin”

Correspondence: Ginny shared a thank-you card from Edgewood food pantry. Trinity provided 198.2 lbs of groceries in July and August 2025.

Business Items:

- It was decided to send a gift (handblown vase that incorporates sand from Stillhouse Cove) to Angela Butler for her years of service. Trinity is also collecting cards and notes to send to her.
- Canon Dena will be helping Trinity in short and long-term strategic planning. Canon Dena is currently on sabbatical but will be able to assist in the new year. It was noted that the vestry had done some strategic planning with Mother Tanya. The minutes from those years will be reviewed to see if there is anything relevant from those sessions for today.

Reports:

Senior Warden: Rob Duncanson reported:

- Girls on the Run and The Villages have renewed their leases. The artist is not renewing her lease but will stay until the end of the 2025 year, paying monthly.

- The company Diffley will be assessing and rebuilding the wells outside the back door of the parish hall. The French drains have collapsed and the wells are not draining.
- The property committee has received 3 estimates from companies to repair the chimney. (\$13,200 from Map Landscaping, \$13,850 from Lombardi Construction, \$4,000 for Rock's Masonry). Both Map and Lombardi assessed the chimney from the sidewalk, Rock's sent a camera down the chimney to assess it.

Motion: To engage Rock's Masonry for repair of the chimney: cut, repoint entire chimney, redcoat the cement cap on chimney top, install stainless chimney cap on top of the flu liner, seal entire chimney with acrylic base water sealer. Total \$4,000.

Motion to accept property committee's recommendation to engage Rock's (Donna), seconded (Vickie), unanimously agreed.

Priest-In-Charge: Mother Susan Wrathall reported:

- West Bay Chorale is having a concert and Trinity will be sponsoring an "ad"- supporting the chorale for \$50.
- Stillhouse Cove Remembrance Project- the event brought in \$2,146. \$10,000 will be needed to complete the project.
- Trinity received monies from a parishioner that will be used with the monies budgeted for adult education to purchase a LED projector and ceiling held projection screen for the parish hall. This will enable Trinity to show movies and videos in a larger capacity.
- Guitars for Vets- a program for teaching veterans the guitar. They will meet in Trinity's music room for no fee.
- Starting in Advent, parishioners will have the choice to take communion at the altar rail or at the foot of the steps. For those coming up the steps to the altar, an usher will be positioned to help. Kneeling or standing at the rail is an acceptable posture.
- Dates of upcoming events:
 - Father Misgivings, Friday, October 24, 2025- 6 pm dinner, 7 pm show. Tickets \$25.
 - Diocesan Convention, Saturday October 25, 2025- Rob, Ann, Mother Susan attending as well as some choir members and choir director Mike.
 - Evensong: Sunday, November 2- St. Barnabas, Choir participating. Reception to follow
 - Saturday in the Sacristy- Saturday November 8, 2025 1-2:30pm. Time subject to change due to participant's schedule.
 - Advent Study: A Child is Born (Amy Jill Levine- talks of Biblical birth stories) Thursdays- December 4, 11, 18- 9 am and 6 pm
 - Gaspee Sale- weekend December 12, 13, 14. Gaspee ware on sale. Also, some Trinity items.
 - Christmas in Pawtuxet- Sunday December 14.
 - December 6- St. Nick Day for children.
 - Mother Susan will check with Carol and Linda Deming about advent wreath sales.

Treasurer:

Ann presented the Vestry Budge to Actual September 2025. She noted:

- Trinity is operating in the black- \$9,977
- This September budget does not include the last Sunday- September 28

- #40320 Our current pledges are down from the budgeted amount. 7% of those who budget pay at the end of the calendar year. Statements are sent to parishioners in June and September.
- #40360 Holy Day offerings- we still will receive offerings for Thanksgiving, All Saints and Christmas.
- #51470 Misc. Expenses in this category includes: gifts given to sexton, given to Vestry and senior warden members when their service is over, screening new employees, supply clergy/organist mileage.

Motion: motion to accept treasurer's report as presented (Donna), seconded (Vickie) unanimously agreed.

Meeting adjourned by benediction from Mother Susan @ 6:35pm

Respectfully Submitted,
Ginny Simms

Next Regular Vestry Meeting: Tuesday, November 11, 2025 @ 5:30pm