

Trinity Church Pawtuxet  
Vestry Meeting  
September 9, 2025  
Minutes

In Attendance:

Mother Susan Wrathall

Class of 2025: Ann Walter-Treasurer, Bill Caldwell, Donna Tobin

Class of 2026: Carol Deming, Ginny Simms- Secretary/Clerk

Class of 2027: Rob Duncanson- Senior Warden, Vickie Ancona, Alyson Aharonian  
Delight Bucko, Yale Divinity Intern

Absent: Kevin Cliff

Leave of Absence: Frank Castellone

Meeting opened with a corporate reading from the BCP, p.136.

The August minutes were presented. Motion to accept (Carol), seconded (Donna) unanimously passed.

Correspondence. Ginny read a thank-you note from our tenant Perspectives. They are enjoying the parish hall space.

**Reports:**

**Priest-In-Charge:** Mother Susan introduced Delight Bucko our Yale School of Divinity intern who was attending the vestry meeting via zoom. Delight will join the vestry meeting at different times during the year.

**Senior Warden:** Rob presented the property team report.

*Lease negotiations for our current tenants.* The property team is recommending that for 3 of our tenants: Susan Dancereau, Girls on the Run, and The Village that we renew a two-year lease- the first year keeping the rent as it is presently, the second year to increase the rent by \$50/month. The other 2 tenants: PVA and Gaspee Days Committee have a Letter of Agreement for 1 year and the team is recommending not increasing their rent for next year.

**Motion: Motion to accept the property team recommendations (Carol), seconded (Donna), unanimously approved.**

*A/C in Bay room, childcare and education room:* Margaret is still working with electrician and contractor for estimates to install necessary outlets and price out the units and installation. Most likely the work will be done next spring.

*Status of masonry/roof situation:* Margaret has reached out to Preserve Rhode Island for a list of masonry contractors working on historic buildings. She is gathering information from two contractors who will review the building and recommend a plan and estimates. Also, she is looking at grant opportunities.

*Exterior paint for trim and windows* is a priority for the property team as the condition of the exterior is deteriorating.

*Stained glass restoration has begun* by Chris Foster Glass works. They will be removing 2 windows for repair. Plywood will cover those windows while they are being worked on.

*Door wells:* The property team is looking into the cost of metal awnings to place over the door wells in the parish hall to stop some of the heavy rain from building up and overflowing the sills into the parish hall. The drains have been scoped and have completely collapsed.

*Fire Marshal:* The fire marshal is coming Thursday to review and provide an occupancy permit for the parish hall.

***New Business:***

The FY 2024 church audit was presented to vestry by the audit committee. The Certificate of Audit will be posted on the church bulletin board.

***Motion: Motion to accept audit report as presented (Donna), seconded (Rob), unanimously agreed.***

Discussed a gift idea for Angela Butler for her dedication and service on the altar committee.

Dates of note:

- Diaconal Ordination of Tom Hobin: Saturday, September 27, 10 am All Saints' Memorial in Providence. R.S.V.P. requested. Carpooling encouraged.
- Sunday, October 5, services to include the Bishop and Tom Hobin. That Sunday, Trinity will honor Tom with cards and our church gift.
- Animal Blessing: Saturday, October 4 @ 1pm on church lawn.
- Sacred Ground diner and presentation: Saturday, October 4, 6-9pm. It is a fundraiser for a plaque for Stillhouse Cove recognizing Stillhouse Cove's participation in slave trade. Asking \$65 donation/person. R.S.V.P. requested.

It was discussed and tabled for next month: Trinity would like to give a donation for the plaque using funds from the evangelism fund. By the October meeting it will be known how much money may or may not be needed to purchase the plaque and if Trinity can help fill in the gap.

- November 2 - Evensong at St Barnabas- choir and Mother Susan will participate.
- Saturday, November 8 1-2:30 pm. Mother Susan and Delight Bucko will provide a hands-on experience around the altar for kids of all ages. Mother Susan and Delight are also planning a spiritual formation class "Road to Emmaus" regarding communion coming this spring.

The Vestry and Mother Susan discussed a framework for short and long-term planning for Trinity.

The issue was raised that the Vestry might look into safety training for ushers and those in leadership positions. Mother Susan suggested that the Vestry do a walking assessment of the building at one of our meetings.

**Treasurer:**

Ann reported that Trinity is in the black. Our expenses are lower than budgeted and our revenue is slightly higher. Motion to accept the financial report as presented (Carol), seconded (Rob), unanimously agreed.

The meeting was adjourned by a blessing from Mother Susan.

Respectfully Submitted,  
Ginny Simms

**Next Regular Vestry Meeting:** Tuesday, October 14, 2025 @ 5:30pm