

Trinity Church Pawtuxet
Vestry Meeting September 10, 2024
Minutes

In Attendance:

Class of 2024: Wayne Barnes, Dawn O’Hara, Margaret Thomas-Senior Warden,
Class of 2025: Rob Duncanson- Junior Warden, Ann Walter-Treasurer, Bill Caldwell,
Donna Tobin,
Class of 2026: Kevin Cliff, Carol Deming, Ginny Simms- Secretary/Clerk

Absent: Mother Susan Wrathall, Gail Anderson

Meeting was opened by prayer with Margaret encouraging the vestry to pray out loud for those people on our hearts and for those blessings in our lives.

The August minutes were approved with corrections: Donna Tobin name to be spelled correctly- an “o” rather than “u” (page 1 and page 3) and the word memo to say memo (under priest-in-charge report about the RDF) Also to use quotations in describing the amount of money in the black on the treasurer’s report instead of parentheses. (Page 2- to read- Trinity is in the black by “\$5,794) Motion to approve with corrections (Rob), seconded (Donna), and unanimously approved.

Correspondence: Ginny read a memo from the Archdiocese: This past year the Congregational Development Commission gave \$497.00 to Trinity. The Diocese is inviting parishes to share either pictures or stories of ways the money was used. These stories and pictures will be collected and shared at the Diocese’s yearly convention. Margaret will share with Barbara and Nancy and have them submit a picture of the seed packets and letter that they are sending out to new neighbors inviting them to come to Trinity.

Reports:

Treasurer: Ann presented the monthly statement. Once again, Trinity is in the black by “5,794”. While our revenue is down from our budgeted amount, our expenses are also down. She brought to our attention line 51470: Misc: \$152.11. That amount is made up of \$20 fee for nonprofit annual report to RI; \$14.75 for new employee background check and the remainder for refreshments for the All-Parish meeting to begin our search for a new priest.

Ann also shared the Vestry Statement of Financial Position (Aug 24) of Liabilities and Net Assets. Under designated gifts (line 11911) she noted capital needs- still contains \$15,000 for stained glass since project hasn’t started and the inclusion of \$373 for AED supplies- which will be used in future years.

Also, under social outreach (line 11912) total amount broken down- \$144 from the meditation group, \$48.05 from Pennies for People and \$75 from food cards. Other designated gifts (Line 11913) contains \$133.00 from the prayers and squares, the quilting ministry. That ministry has folded but the group decided to give that money towards the church school and nursery for items that they might need.

Ann did suggest that going forward that the grocery card ministry list the \$ value of the cards which haven't sold.

Ann and Margaret shared an updated Diocese report (May 31, 2024) of the monies in the endowment funds: Memorial Fund= \$598,926.00; Salisbury Scholarship Fund= \$58, 307.00; Armbrust Fund= \$29, 215.00; Gorton Scholarship Fund = \$39, 768.00. It is the intention going forward that those figures can be updated regularly in our statements. The realm consultant will help with that.

Ann also shared a new reporting chart that contains the financial items that vestry has approved, the donation purpose, from where it will be paid, the expense line item and when the item has been paid. The vestry expressed gratitude for this clear and concise listing. Motion to approve financial report (Donna), seconded (Rob) and unanimously passed.

Senior Warden: Margaret reported on the following:

Transition update- The Rev. Canon Dena Cleaver Bartholomew will be attending the New England ministry conference for Province 1 this month. At the event, there is a sharing of information about priests and parishes needing positions to be filled. There is a possibility that some other candidates may be found. The search committee is ready for second interviews with potential candidates. Things are moving along.

Bay Room: Currently there is \$850.00 given for furniture with an additional promised \$1,000. Nancy Dorsey and Victoria Reed are looking into the purchasing of the best furniture to optimize the space.

Building engineer and survey will be discussed at the next property meeting on Sept. 22nd. The property team will then provide vestry with a plan regarding best how to use this resource-master plan for work on the building as well as any motions to engage this company.

Blessing of the Animals: The vestry discussed different times/spaces for the blessing. It was determined that the best approach (for humans and animals) would be a Saturday afternoon- October 5th @ 1pm outside on the church lawn, with the hopes of attracting any neighbors. In case of rain, event can be moved indoors to the fellowship hall.

Junior Warden:

Rob reported that Trinity needs a new snow removal person/company. He has received one name and is looking for others.

Rob also reported that he has contacted a junk removal company to take all the items from church cleanup to dump. Donna reminded him of other items (hot water tanks), Ann mentioned the copier in choir room. Rob and Donna will go around the church and mark the items for the junk removal.

Wayne mentioned that he has had some folks comment to him that the sprinklers are going on Sunday morning between services and the sidewalk on the east side of the church is getting wet. Rob and Margaret noted that when the sprinkler guy comes in spring to set up, they will monitor the direction.

New Business:

Liaison reports: Dawn is the liaison between vestry and church school. She said that church school will start back Sept. 15th and that Mister Carl is ready to go.

Margaret reminded the vestry that the talent show will be this Sunday, Sept 15th @ 5pm followed by a pot-luck dinner. There is still time to sign-up for food (list in the narthex).

Old Business:

Coffee Hour: There has been some confusion over the time of coffee hour and in the clean up. Dawn has agreed to monitor the after 10 am coffee hour and keep a list nearby so people can rotate in the cleaning up after that service as well as visibly encourage donations to the coffee can. It was suggested that there be a coffee hour team (for the 8am and 10am) so that no one is burdened every week.

The meeting ended with the vestry members reciting the Lord's Prayer.

Motion to adjourn (Donna), seconded (Rob) and unanimously passed.

Next Regular Vestry Meeting: Tuesday, October 8, 2024