

Trinity Church Pawtuxet
June 11, 2024
Vestry Minutes

In Attendance:

Mother Susan Wrathall

Class of 2024: Gail Anderson, Margaret Thomas-Senior Warden

Class of 2025: Rob Duncanson- Junior Warden, Ann Walter-Treasurer, Bill Caldwell,
Donna Tobin,

Class of 2026: Kevin Cliff, Carol Deming, Ginny Simms- Secretary/Clerk

Absent: Dawn O'Hara, Wayne Barnes

Meeting opened with prayer by Margaret.

May minutes were reviewed. Motion made by Ann to approve as written. Seconded by Donna, Unanimously approved.

Ginny reported that we received a thank you note from the Edgewood Pawtuxet Food Pantry. Trinity donated 86 pounds of food in April.

Reports:

Priest-In-Charge: Mother Susan recommended that the financial committee review the rector's discretionary fund. She asks that they discern the best way to collect with regards to how it may/may not affect the budget. The choice: keep the practice as is- loose change from the 8am service to be used for RDF or 1st Sunday of the month, any loose change from the 8 am and 10 am service for the RDF. Either way, there needs to be regular clear communication (explanation in the bulletin each week) explaining the practice. The church survey was given June 9th. There is still time for those who were not present to fill out. Sunday services, June 16th, there will still be forms for completion and collection. The committee who composed the survey will compile results and next steps.

Treasurer: Ann presented the financial report. Currently, Trinity is operating in the black as our expenses are slightly down. While we are operating below our budgeted revenue we are also operating under our budgeted expenses. We still have not used any monies from the memorial fund (40410 DIT) as that was budgeted for priest salary which we do not need during Mother Susan's tenure. Motion made by Donna to accept financial report as written. Seconded by Rob and unanimously passed.

Senior Warden: Margaret gave a combined Junior Warden report with Rob, reporting mostly on property updates:

- Flooring for the Bay Room and Administrative Wing is scheduled to be installed in July.
- The electrician will be installing the new outlets for the A/C in the Bay Room.

- The property committee is still waiting for estimates on the replacement windows for the Bay Room.
- There has been estimates for assessing/repairing the stained glass windows in the Sanctuary. The repair cost is @ \$15,000. There is a potential parishioner gift that would cover the expenses. That gift would be in the form of a memorial gift earmarked for this purpose.
- In conjunction with the stained glass, estimates are being sought for the repair of the exterior trim around those windows. There is a possible need for a building campaign this fall for these repairs in addition to some other repairs (roof, gutters)
- The roof over the back bathrooms (ladies and gents) is leaking. Needs to be addressed soon. It is a 500 square foot flat rubber roof in the rear of the Administrative Wing (over the bathrooms). Cost approx. \$10,000.

Motion: Motion made by Donna to allocate \$10,000 for the repair of this portion of the roof (described above). Seconded by Rob and unanimously approved.

- Lead pipe replacement. Rob reported that Trinity does qualify for the free program for replacement of lead pipe line (private side- that which runs from main street line to Trinity's water main). We are waiting for the city and their timing for Phase 1 for that to happen.

New Business:

Transition Update: Margaret gave an update from profile committee- She recognized the timely and good work that the committee (Cathie Beattie, chair; Donna Tobin, Rob Duncanson, Kelley Elderkin, Amy Umstadter) has done in getting the profile quickly completed so that Trinity would be included on the current priest job postings. The profile gives an accurate and solid description of Trinity. The PDF of the profile will be sent to members via Trinity's newsletter/ email. Also, the profile has been posted on Transition Ministry Conference Website (those priests looking for positions); Diocese of RI website, Episcopal News Service in addition to Trinity's website.

The search committee (comprised of Nancy Dorsey, chair; Katie Duncanson, Eugenia Silva, Bruce Beattie) met and began the process of preparing their "first" interview questions. When they have a viable candidate, the first step will be interviewing them over zoom.

Church School Celebration: Margaret reported that the Church School Celebration was a huge success and lots of fun. Attendees aged from toddlers to 90 year olds. Kudos to Mr. Carl and Dawn for a great time.

Mother Susan reported that the Dioceses has sent a survey to all churches regarding children and adult spiritual formation and the programs that the parishes use. Trinity needs to fill out as appropriate.

Card Ministry: Gail reported that cards are being sent to those in need.

Choir Concert: Carol reported that she spoke to Minister of Music- Mike Kelly regarding the possible choral concert in the fall. Carol reminded Mike that this year is the 25th anniversary of the new organ. Carol suggested that perhaps the choir concert can have some element of that recognition. Carol has video footage of the organ under construction and the dedication concert from 25 years ago.

Closing Prayer was offered by Mother Susan.

Motion to adjourn @ 6:18pm. (Motion made by Rob, seconded by Donna and unanimously agreed)

Next Regular Vestry Meeting: Tentatively July 9th @ 5:30pm (Depending upon the status and need to meet from the search committee, Vestry may or may not meet in July.)

