

Trinity Church Pawtuxet
Vestry Meeting Minutes
March 12, 2024: 5:30 pm*

In Attendance: Mother Susan Wrathall

Class of 2024: Gail Anderson, Wayne Barnes, Dawn O'Hara, Margaret Thomas, Senior Warden,

Class of 2025: Rob Duncanson, Junior Warden, Ann Walter, Treasurer, Bill Caldwell, Donna Tobin,

Class of 2026: Carol Deming, Ginny Simms, Secretary/Clerk

Absent: Kevin Cliff

Opening Prayer: Ginny Simms gave the opening prayer

Minutes: The February 13, 2024 minutes were corrected as follows: 2nd page, 3rd line: replace "Parish Hall" with "Administrative wing". Add: Respectfully submitted by Ann E. Walter.

Motion: Motion by Donna Tobin to approve minutes as corrected, seconded by Rob Duncanson and unanimously approved.

Correspondence: Mary Beth from the Church of the Transfiguration ecumenical food closet sent a thank you for last month's donation.

Reports:

Priest-In-Charge: Mother Susan led the discussion about some of the liturgical changes in worship- notably the austerity in the Sunday services. The contrast during Lent is to show and experience Easter Sunday with all its glory- Easter is a joyous and delightful experience. She hopes to include more multi-sensory experiences in worship in the time after Easter.

Mother Susan also mentioned the Good Friday collection for the church in Jerusalem- St. George. This is an Episcopalian initiative and any monies collected during Good Friday (plate in back of the church) will be sent to St. George. The information about that collection will be in the weekly newsletter and a poster in the back of the church.

Treasurer: Ann Walter wanted the record to show that she is delighted to have changed to Realm from Quick books. She then proceeded to explain the various line items. Attached to be included with the 2/29/24 financial statement are explanations of the readjustments that need to be made due to the transition from one software to the next.

Motion: Motion by Donna Tobin to approve the financial report with explanation memoranda, seconded by Rob Duncanson and unanimously approved.

Senior Warden: Margaret Thomas reported on various building repairs:

- Approximately \$200 for the electrician to move some electrical outlets and reconfigure the microwave/refrigerator in the Bay Room. While it is not in the budget to put a new outlet in the church (\$300), the electrician will repair the exposed wiring and connection in the church as part of the Bay room improvements.
- The timer for the outside lights will be moved from the Bell tower to the more easily accessed back of the church.
- Margaret is still pricing the cost of three new air-conditioners: one for The Village area and two for Bay Room.
- Firebox has been installed but awaiting the Fire Chief's approval. Trinity received monies from a Dioceses' grant to pay for it.
- Spoke with traffic division: a work order is in, awaiting workmen to place a "one-way" sign on the west bound Ocean Ave (coming up the hill) as well as handicap parking signs in front of the church.
- New key distribution in preparation for the installation of the new locks has begun for those needing to get into the building.
- Some clogged gutters in the back and front of church. Will need to have professional company clean out the gutters. Looking into purchasing gutter guards in future.
- Tom Hogan is helping in quotes for window replacements.
- Margaret recognized all the time and work that Donna Tobin has done- especially in the painting of the church and chapel. Donna has saved the church money by offering her time and talents.
- The counting team has a new tally sheet to correspond to the Realm program. Margaret recognized the work of the counting team: Bill Caldwell, Dawn O'Hara and Jeanne Knowles.

Parish items:

- **April 28th-** next Parish meeting with Canon Dena about the transition and call of new priest- "congregational conversation"- asking parishioners input about future priest. Margaret reminded us that the reason we are doing this process again, even though seemingly close to the last time, is that the process works.
- Block Party: If Trinity is to have a block party, the first step is to have each of the residents on Ocean Avenue sign a form that they agree. Forms can be obtained from traffic division.
- Arrangements are being made for the Pastoral Care Team to take palms (Palm Sunday) and flowers (Easter) to the shut-ins.
- Deadline for ordering Easter flowers: March 24th (Palm Sunday).

Junior Warden:

- There is a Property Committee meeting Sunday, March 17, 2024 after the services. They will discuss the gutters, wheelchair ramp and windows.
- **Church-wide clean-up day: Saturday, May 4, 2024**

New Business

Fundraising Event: Carol Deming reported that there will be a fundraiser event at Lemon Grass Buffet- **May 5, 2024 1-4pm**. Price still being worked out- \$30? for adults; 1/2 price for children under 4' tall. The committee is planning on 75 attending. They are looking for raffle items. Ann

reminded that Trinity has a \$50 credit from 2020 which Lemon Tree is honoring. Louise Pfanstiehl has a \$25 credit for her 2020 purchase. There will be a SAVE THE DATE added to the weekly newsletter.

Gaspee Days: Carol and Mother Susan reported that there will be a service at Trinity on Tuesday, **June 4, 2024**. Time still to be determined (6 or 6:30pm). West Bay Chorale, St. Peter's Children's Choir, our choir and Pawtuxet Rangers will be participating. Possible reception to follow.

Newsletter: Donna reminded that she will be on vacation from March 18- March 25. Anything for the weekly newsletter for Palm Sunday should be sent to her in the next couple of days.

Old Business

Transition Update: Margaret reiterated that our next meeting with Canon Dena is April 28th. There has been some question as to who is on the search committee. Those names are found in the Feb. minutes and after Easter, will be noted in the weekly newsletter.

Parochial Report: Margaret reviewed the parochial report. She explained the change in active participants. In 2023 there was a review of the rolls and many removed who no longer attend. Active participant is one who attends three times/year.

Minor changes:

- Page 2: correcting #3- % and actual number column;
- Page 8 Outreach ministries- correcting #3 to reflect the amount of volunteers distributing cash vouchers, etc.; #10- Yes to donating space for AA meetings.

Motion: Motion by Rob Duncanson to approve parochial report pending minor changes (as noted above), seconded by Ann Walter, unanimously approved.

Security Cameras: Will be discussed next time as Kevin was absent. Margaret did say that the various tenants are happy that Trinity is exploring that option.

Warden responsibilities: Margaret recognized Gail for her involvement in sending cards to parishioners. Also recognized Betty Challgren for sending Easter cards.

Ginny Simms asked about the possibility of a church directory. Margaret responded that with the new Realm software, it is a possibility.

Motion to adjourn made by Donna Tobin, seconded by Ann Walter, unanimously agreed.

Respectfully submitted by Ginny Simms, Secretary/Clerk.

Next Vestry Meeting: Tuesday, April 9, 2024 @ 5:30 pm

*Approved at April 9, 2024 Vestry Meeting.