

Trinity Church, Pawtuxet
Vestry Meeting Minutes*
February 13, 2024

Margaret Thomas called the meeting to order at 5:30 pm.

In Attendance: Mother Susan Wrathall, Margaret Thomas, Rob Duncanson, Ann Walter, Gail Anderson, Wayne Barnes, Donna Blue-Tobin, Bill Caldwell, Kevin Cliff, Carol Deming, Dawn O'Hara. Excused: Ginny Simms

Mother Susan gave the opening prayer.

January Minutes: A motion to approve the January 16th and 30th minutes was made by Donna Blue-Tobin, Rob Duncanson seconded the motion, and the motion was approved unanimously.

Correspondence: Margaret Thomas read a thank you note from Nancy Plumb. Margaret will ask the three retiring Vestry members to select the recipients of \$25 charitable donations in their names.

Reports

Priest-in-Charge

Mother Susan is feeling blessed and welcomed. Five people have already joined the Lenten Book Study of "Witness at the Cross."

Treasurer

Ann Walter

Realm training began last Sunday for Barbara Curry, Margaret, and herself.

Ann presented a January Income & Expense report showing only the line items with an amount received or spent in January.

Cleaning Services were discussed in more detail. Margaret will seek input from the Diocese on classifications of employees and independent contractors.

A motion to approve the January Treasurer's Report was made by Dawn O'Hara; Donna Blue-Tobin seconded the motion, and the motion was approved unanimously.

Senior Warden

Margaret Thomas

The boiler passed the annual inspection.

An obsolete boiler will be disconnected from electric service and removed.

Bay Room switches were updated, and motion detection lights were installed on the handicapped access ramp.

Estimates have been received to replace the carpet on the second floor of the Administrative Wing.

Tiles under the present tile could be tested for asbestos at an estimated cost of \$350.

If asbestos is found, one option would be to remove/abate the asbestos at an estimated cost of \$12,000 to \$15,000. Another option is to encapsulate and seal it for an estimated cost of \$4,500.

Nancy Plumb has obtained estimates for installing wood-grained vinyl tile.

The flooring project is referred to the Property Committee.

New locksets for the three outside doors will be installed this Spring and keys will be distributed and documented to a carefully developed list of keyholders.

A new Fundraising chairperson or co-chairperson team is needed since Nancy Plumb and Nancy Dorsey have retired from the position. They intend to participate in individual fundraisers throughout the year.

Junior Warden

Rob Duncanson

Rob makes regular Saturday walk-throughs of the entire building and cleared icing on the handicapped ramp after the recent snow events. The regular snow removal provider will probably be replaced next winter.

Supplies were purchased and 8 oz. cups will be obtained.

Donna has begun preparation for painting the Narthex.

A Spring Clean-Up Day will be scheduled again this year.

New Business

Transition Update

Margaret Thomas

On Sunday March 3 only one service will take place at 9 am. Canon Dena will preside over an introductory transition meeting with parishioners starting at 10 am in the Parish Hall. Coffee and refreshments will be served.

A motion to approve a Search Committee was made by Carol Deming, seconded by Dawn O'Hara, and approved unanimously. The Committee includes Margaret Thomas, Katie Duncanson, Nancy Dorsey, Bruce Beattie, Eugenia Silva, and a possible sixth person to be named later.

Building Security

Kevin Cliff has obtained two estimates for security cameras. A third estimate will be obtained and referred to the Property Committee.

Parochial Report Questions

Margaret Thomas

The Vestry provided input for Parochial Report questions regarding opportunities, challenges, what is needed to bring about changes, and addressing racism.

Block Party

Margaret Thomas mentioned the possibility of holding a Summer Block Party on Ocean Avenue. The concept was discussed enthusiastically, with the discussion continuing after adjournment.

Old Business

There was no Old Business.

Mother Susan gave the Closing Prayer

A motion to adjourn was made, seconded, and passed unanimously at 6:55 pm

Respectfully submitted by Ann Water.

Next Regular Vestry Meeting: March 12, 2024, at 5:30 pm

*Corrected per March meeting's minutes.