

TRINITY CHURCH PAWTUXET

Vestry Meeting Minutes: September 12, 2022

Vestry members present: Margaret Thomas, Donna Blue-Tobin, Ann Walter, Wayne Barnes, Gail Anderson, Barbara Chartier, Maureen Mooney, Cynthia MacCausland, Nancy Plumb, and Bruce Beattie, Dawn O'Hara, and Mother Tanya.

Members not present:

The meeting was called to order at 5:05 p.m.

Mother Tanya led an Opening Prayer

Minutes

No corrections!!

A motion was made to accept the June 13, 2022 and August 01, 2022, and August 09, 2022 minutes noted above, seconded and approved.

Correspondence

A letter from Marilyn at the Ecumenical Food Closet, also a thank you note from Project UnderCover.

Margaret sent a letter to the Rev. Jeffery Mello to congratulate him as Bishop of Diocese of CT. He responded - he spent his early years at Trinity and was baptized here!!

Priest in Charge Report

- a. Have heard from a few people that the audio is a bit tricky during sermons. Have found a head set and will work on getting batteries. - Wayne - the speaker behind David doesn't work. Margaret - we need the wifi guy to help set up and manage the audio issues.
- b. Expected weekly schedule - Margaret and Mother Tanya will meet weekly, probably on Thursdays, probably also Tuesdays available, and Fridays for pastoral care and sermon prep. Mondays off.
- c. Vestry meetings Second Tuesdays 5:15PM. Next meeting October 11, 2022.
- d. Safe Church Training - Bruce will attend in person. Saturday October 01, 2022 at St. Barnabas 9AM - 12:30PM.
- e. The Diocese has a Safe Church Policy it requires for the parishes to adopt.
- f. Doors without windows in them should be locked. Margaret and Bruce will do a walk through and check the doors.

- g. Communion - Would like to invite a one or two sentence reflection - re: changes related to Covid. Wondering how people are feeling about the current communion practices.
 - a. Maureen - it's a bit crowded with the piano and the camera when you are walking around and back afterwards.
 - b. Altar vs. up front. We are allowed to go back to the altar.
 - c. Gail suggests making sure we have ushers available on each side of the stairs to assist folk up the stairs. Also as a consideration in making a decision about whether to return to the altar.
 - d. Donna likes the way we intinct by the chalice bearer because it is healthier.
 - e. Donna also talked about our previous practice of gathering around the altar.
- h. Risk Management generally (individually and collectively) - Mother Tanya suggests requiring wearing masks when the CDC Guidelines are red and encouraging masks when they are yellow.

Treasurer's Report

Ann Walter presented the Treasurer's report: Profit & Loss Budget vs. Actual January through August 2022.

- a. We are scouting for people to be on the finance committee!
- b. Reviewing Incomes -
 - a. Pledges - We are short \$7,135. Some of this is people who died or moved away.
 - b. Temporarily Restricted Donations are not in our operating budget. So you need to subtract the \$8,158. from our Total Income. So we are about \$90,000 out of \$93,586. However, we budgeted about \$4,700 short. Soooo No alarms here!
- c. Reviewing expenses at the top of page three -
 - a. Our Personnel Expenses are less than we budgeted for.
 - b. Our Bank Service Charges reflect bank service charges that we do not charge back for bounced checks.
 - c. Natural Gas is over what we budgeted.
 - d. On Page 5 - it looks like we have \$16,000 extra, but really it is \$8,293 - excess income over expense.

A motion was made to accept the Treasurer's Report noted above, seconded and approved.

Senior and Junior Warden Reports

Bruce's Report

The priority will be to focus on the physical building -

- a. Shredding retention policy of 7 years - will obtain bids for shredding and will sort with Gail Anderson.
- b. Painting concerns - we are obtaining bids for the outside trim and windows and the inside areas where we have water leaks. We will probably concentrate on the inside work.
- c. Bat remediation. have had one contact and received a bid and are working on obtaining a second bid.
- d. We are also still looking for a good plumber to address the drain problem in the men's room.
- e. Replacement of the windows that have fallen out. We have a bid from the company - \$21, 819. for four broken windows. This is from the same company that did the work in 2017.

A motion was made to replace the four broken windows - we will solicit for donations with a goal of \$10,000, move \$12,000 from checking reserves, and apply for a diocesan grant, seconded and approved.

Margaret's Report -

Met as to the security training issue - We have a resource available to consult, but resources are very limited. It is there for us should we decide to pursue it.

Our new tenant has moved in.

We have been doing lots of website updates.

Stained Glass - we have a guy who did repairs to windows that were broken and is coming back to do an assessment of remaining windows.

HVAC System - We approved spending \$20,000 in the June meeting to replace a condenser. Instead we found a guy to make a temporary repair. We will need to do a proper repair by next Spring.

The rug in the Bay Room needs to be replaced. Margaret thinks the rugs should be replaced with sustainable flooring.

We replaced the batteries in the elevator.

Maureen and Ann purchased new pew cards and filled the pews with cards and usable pencils. They also purchased prayer cards for folks to request a prayer for themselves or others.

Ann found yellow laminated cards acknowledging electronic deposits.

We need an 8AM person to set up coffee and a 10AM person to clean it up.

Liaison Reports -

Fundraising - Nancy Plumb -

Church School -

Social Outreach -

Living Stones -

Mens Group -

Sunshine - Gail Anderson has been busy and active sending notes and cards.

Quilts -

Stewardship -

Closing Lord's Prayer!

A motion was made and seconded to adjourn. 7:35PM
Next vestry meeting is scheduled for October 11, 2022 at 5:15 pm